



**MINUTES – OPEN SESSION MEETING – CPSB SEPTEMBER 9, 2021
CORNWALL CIVIC COMPLEX SALON 'B' 9:30 AM**

Call to Order and Roll Call:

Present:	Mayor Glen Grant	-	Chair
	Mr. Michel Payette	-	Vice-Chair
	Ms. Martha Woods	-	Director
	Mr. William (Bill) Beattie	-	Director
	Ms. Elaine MacDonald	-	Director
	Ms. Shawna Spowart	-	Acting Chief
	Ms. Elyse Lauzon-Alguire	-	Secretary
Guests:	Inspector David Michaud	-	Cornwall Police Service
	Mr. Paul Scrimshaw	-	Deputy Treasurer, City of Cornwall
	Ms. Stephanie MacRae	-	Communications Coordinator, Cornwall Police Service

Approval of the Agenda:

Moved by: Mr. Beattie
Seconded by: Mr. Payette

That the agenda, as presented, be approved. All in favour.

MOTION CARRIED

Conflict of Interest: None declared

1. Adoption of the Open Meeting Minutes of June 3, 2021

Moved by: Mr. Payette
Seconded by: Mr. Beattie

That the Open Meeting Minutes be approved. All in favour.

MOTION CARRIED

New Business & Correspondence:

2. Cornwall City Council Appointee to CPS Board & Swearing-In

Newly appointed Director Councillor Elaine MacDonald was sworn in by Ms. Debbie Caskenette, Deputy Clerk and Commissioner of Oath, City of Cornwall.

3. 2nd Quarter Financial Statement

Mr. Paul Scrimshaw presented the 2nd Quarter Financial Statement. Within the Commentary Section, Mr. Scrimshaw highlighted that the increased fuel costs may result in the fuel expense exceeding budget; the department is working at managing this variance to stay within the budget. Also noted, the financial and transfers are high due to contribution to capital and reserves booked at 100%. Revenue is below budget at this time due to the timing of Provincial grants. In addition, due to COVID-19 restrictions in the first half of the year, there is an anticipated shortfall in clearance letter revenue as many of the schools and community groups had not resumed their activities. The department will monitor this and report any significant variances in the third quarter.

Moved by: Ms. MacDonald
Seconded by: Ms. Woods

That the 2nd Quarter Financial Statement be received. All in favour.

MOTION CARRIED

4. Strategic Plan Presentation and Approval

Acting Chief Spowart presented the 2021-2023 Cornwall Police Service Strategic Plan. Ms. Stephanie MacRae, Communications Coordinator with the Cornwall Police Service, presented some of the key trends and statistics outlined in the 2021-2013 Strategic Plan. The 2021-2013 Strategic Priorities are: Community Engagement, Organizational Excellence, Crime Reduction and Community Safety, and, Equity Diversity and Inclusivity.

Chair Grant expressed how well done and thorough the strategic plan is.

Moved by: Ms. MacDonald
Seconded by: Mr. Payette

That the 2021-2023 Cornwall Police Service Strategic Plan be approved. All in favour.

MOTION CARRIED

5. 2nd Quarter Professional Standards Report

Inspector David Michaud presented the 2nd Quarter Professional Standards Report.

Moved by: Mr. Beattie
Seconded by: Ms. MacDonald

That the 2nd Quarter Professional Standards Report be received. All in favour.

MOTION CARRIED

6. Vaccination Policy

Acting Chief Spowart provided a verbal update regarding the vaccination policy. The situation continues to be monitored very closely; the Cornwall Police Service is strongly considering a mandatory vaccination policy, or one that allows for unvaccinated individuals to be tested regularly. Acting Chief Spowart stated that the safety of employees and the public is of utmost importance, and also the need to consider the impact on community partners including the education and health care sectors. Acting Chief Spowart reported that she has met with both unions and they are working together on this issue. A policy is expected to be in place by October 1, 2021.

7. Collective Bargaining Update

Acting Chief Spowart reported that the Cornwall Police Service has finished a collective bargaining process with the Cornwall Police Association, and pleased to report that a resolution has been reached and a new agreement is in place for the next four (4) years.

8. Change of Command Ceremony

Acting Chief Spowart confirmed that the Change of Command Ceremony will take place on Friday October 22, 2021. A committee has been formed to coordinate the ceremony; if any board member is interested in joining the committee, please advise Acting Chief Spowart. The committee is working on all scenarios for the ceremony, whether it be a full public ceremony or a virtual ceremony, to ensure all COVID-19 regulations are followed.

9. Employee Recognition Night

Acting Chief Spowart informed the Board that an Employee Recognition Night will take place on the day before the Change of Command Ceremony - October 21, 2021.

10. Correspondence from the Inspectorate of Policing

Secretary Lauzon-Alguire informed the Board of the correspondence received by the Inspectorate of Policing. In light of Ms. MacDonald being appointed as a new member to the Cornwall Police Services Board, the Inspectorate of Policing has offered to conduct an in-person 2.5-hour refresher training session for all board members. The Board agreed to have this training session during the October 7th in-camera board meeting.

In addition, Secretary Lauzon-Alguire informed the Board that the senior leadership team with the Inspectorate of Policing has reached out to the Cornwall Police Services Board seeking an opportunity to engage with the board regarding the role and functions of the Inspectorate. Their request is to conduct a 30-minute virtual presentation to the Board. The Board agreed to coordinate this presentation at the November 4, 2021 open board meeting.

Moved by: Ms. Woods
Seconded by: Ms. MacDonald

That the correspondence from the Inspectorate of Policing be received.

MOTION CARRIED

11. Zone 2 OAPSB September 2021 meeting

The next Zone 2 Meeting will be in Picton, Ontario on September 16 and 17, 2021. Mr. Mike Payette, Board Vice-Chair, will be attending.

12. 2022 Board Meeting dates

The list of 2022 board meeting dates was distributed.

13. Announcement by Board Chair

Mayor Grant announced that, due to being elected as the Mayor for the City of Cornwall and the increased workload, he will resign from his position as the Cornwall Police Services Board Chair effective immediately; however, will be staying on as a board member.

Mayor Grant was thanked for a job well done.

14. Election of the Board Chair

Secretary Lauzon-Alguire called for nominations for the position of Chair: Mr. Beattie nominated Councillor Elaine MacDonald, seconded by Ms. Woods. Councillor Elaine MacDonald accepted the nomination. After a second and third call for nominations, no further nominations were received. **All in favour. Carried.** Councillor Elaine MacDonald is welcomed as the Chair of the Cornwall Police Services Board.

Chair MacDonald thanked the Board and conducts the remainder of the meeting.

15. Adjournment of Open Session

Moved by: Mr. Payette
Seconded by: Mr. Beattie

That this meeting be adjourned (10:49 am).

MOTION CARRIED