



**MINUTES – OPEN SESSION MEETING – CPSB DECEMBER 2, 2021  
CORNWALL CIVIC COMPLEX SALON ‘B’ 9:30 AM**

**Call to Order and Roll Call:**

**Present:**

Ms. Elaine MacDonald	-	Chair
Mr. Michel Payette	-	Vice-Chair
Mayor Glen Grant	-	Director
Ms. Martha Woods	-	Director
Mr. William Beattie	-	Director (via Zoom)
Ms. Shawna Spowart	-	Chief
Ms. Elyse Lauzon-Alguire	-	Secretary

**Guests:**

Senior Leadership Team	-	Inspectorate of Policing (via Zoom)
Ms. Lindsey Gray	-	Inspectorate of Policing, Ministry of the Solicitor General (via Zoom)
Inspector David Michaud	-	Cornwall Police Service
Mr. Paul Scrimshaw	-	Deputy Treasurer, City of Cornwall
Ms. Stephanie MacRae	-	Communications Coordinator, Cornwall Police Service

**Approval of the Agenda:** The following two items were added to the agenda: Taxi Sale/Transfer of Plates #26, #56 #30, and Towing Contract report.

Moved by: Mr. Payette  
Seconded by: Mayor Grant

That the agenda, as amended, be approved. All in favour. **MOTION CARRIED**

**Conflict of Interest:** None declared.

**1. Adoption of the Open Meeting Minutes of November 4, 2021**

Moved by: Mr. Payette  
Seconded by: Mayor Grant

That the Open Meeting Minutes of November 4, 2021 be approved. All in favour.  
**MOTION CARRIED**

## **Presentation:**

### **2. Inspectorate of Policing, Ministry of the Solicitor General (virtual)**

The senior leadership team of the Inspectorate of Policing, Ministry of the Solicitor General facilitated an information discussion with the Board about their mandate, the work underway to operationalize the Inspectorate and how the Inspectorate hopes to work with the Board and the policing sector overall.

Mayor Grant, on behalf of CPS Board, thanked the Senior Leadership Team for their presentation and discussion.

Chief Spowart expressed how she has engaged with the Inspector and his fellow members and is encouraged from what she hearing and appreciates the approach that will only heighten the professionalism in policing. The Cornwall Police Service is aligned with the direction of this Inspectorate.

Chair MacDonald expressed her sincere thanks to the Senior Leadership Team for their introductions and discussion.

## **New Business & Correspondence:**

### **3. 2020 Annual report**

Ms. Stephanie MacRae distributed hard copies of the 2020 Annual Report. Chief Spowart offered her sincere thanks and appreciation to Ms. Stephanie MacRae for the amazing job she has done to prepare the 2020 Annual Report.

Chief Spowart stated that the 2020 Annual Report will be released on social media platforms to inform the community. Community presentations will also be conducted in early 2022, framed around equity, diversity and inclusivity.

Chair MacDonald thanked Chief Spowart and Ms. Stephanie MacRae for the fantastic work.

### **4. 2022 Cornwall Police Service Budget Presentation**

Chief Spowart provided details as she went through the 2022 budget PowerPoint Presentation. Chief Spowart informed the Board that, in order to provide an adequate and effective level of policing in the City of Cornwall, the request is a 4.03% increase in the 2022 Cornwall Police Services budget.

Moved by: Mr. Payette

Seconded by: Ms. Woods

That the budget presented with a 4.03% increase for year 2022 be approved for submission to Cornwall City Council. All in favour.

**MOTION CARRIED**

## **5. Deputy Chief Recruitment update – Recruitment Committee**

Chair MacDonald stated that an In-Camera meeting will be held following the open meeting in order for the recruitment committee to notify the Board of their deliberations. Chair MacDonald indicated that it is the hope to be able to make an announcement regarding the appointment of the Deputy Chief at the January 2022 open board meeting. Chair MacDonald thanked the members of the recruitment committee as well as Chief Spowart for all of their work and dedication.

## **6. Taxi Sale/Transfer of Plates**

Inspector Michaud reviewed the taxi sale requests:

- a) Sale of 100% of taxi plate #30 from the estate of Mashoud Janjua to Anandalingam Vallipuram – sale price is \$30,000.00.
- b) Sale of 100% of taxi plate #56 from Qamarul Islam to Anandalingam Vallipuram - sale price is \$30,000.00.
- c) Sale of 100% of taxi plate #26 from Farooq Muhammed to Khawar Saleem and Smeera Aslam – sale price is \$25,000.00.
- d) Sale of 100% of taxi plate #30 from Anandalingam Vallipuram to Balraj Balachandran – sale price is \$30,000.00.

Moved by: Mayor Grant

Seconded by: Ms. Woods

That the taxi transactions reviewed and recommended be approved. All in favour.

**MOTION CARRIED**

## **7. Towing Contract Report**

Inspector Michaud provided the Board with a Towing Contract Report. Inspector Michaud stated that the current contract for Towing and Storage and Storage Services with Herb's Towing expires on December 31, 2021. A request for proposal was issued and closed on November 15, 2021. Inspector Michaud indicated that additional time is needed to complete the task in order to make a recommendation to the Board; therefore, requested an extension on the current towing contract to February 28, 2022. This will permit the assessment team to complete their role and provide a recommendation to the Police Board at the January 2022 meeting. The winning bidder will take over the contract on March 1, 2022. The clause included in the current contract allows for this extension request.

Moved by: Mr. Payette

Seconded by: Mayor Grant

That the Board approve the requested extension as recommended. All in favour.

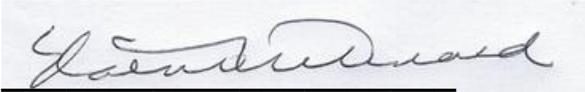
**MOTION CARRIED**

**8. Adjournment of Open Session**

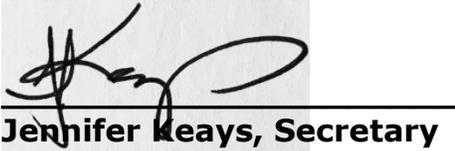
Moved by: Mr. Payette  
Seconded by: Mayor Grant

That this meeting be adjourned (11:21 a.m.).

**MOTION CARRIED**



**Councillor Elaine MacDonald, Chair**



**Jennifer Keays, Secretary**