

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection
Period of data collection

Start Date (yyyy/mm/dd)

2021/01/01

End Date (yyyy/mm/dd)

2021/12/31

Name of Police Force

Cornwall Police Service

Detachment Location (if applicable)

Unit Number

Street Number

Street Name

PO Box

340

Pitt Street

875

City/Town

Cornwall

Province

Ontario

Postal Code

K6H 5T7

Total Number of Urgent Demands made

14

Number of Missing Persons Investigations in which a demand was made

14

Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation	Media release	6
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	Cell phone "Ping"	7
Records of employment information		0
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		0
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		0
Records that related to a student of an educational institution		0
Records containing travel and accommodation information		0

Records	Description	Total number of times demanded
Records of financial information	Bank Records	1
Other records		

[Save Form](#)

[Print Form](#)

[Clear Form](#)



TRAFFIC UNIT

RESPONSIBILITIES



- Serious Motor Vehicle Collisions
- Impaired Driving
- Breath Testing and Drug Recognition Evaluations
- Intoxilyzer Field Coordinator and Breath Technician Training
- Speed Measuring Device Training
- RIDE Program Coordinator
- Coordinate Programs and Initiatives
- School Bus Complaints
- Public Complaints
- Collision Reporting Centre

EQUIPMENT

RADAR



LIDAR



SPECTRE



COLLISIONS

-3.2%
from 2020

992
collisions last
year

251
involved
injuries

3
fatals



COLLISIONS



- In 2021, most collisions occurred in February (99) and November (96)
- January 2021 saw the lowest number of collisions reported (65)
- Thursday's and Friday's were the most common collision days
- 3:00 pm – 4:00 pm was the most common time a collision occurred in 2021

COLLISIONS

162

Fail to Remain

18

involving
pedestrians

18

Involving drugs
or alcohol

TOP COLLISION INTERSECTIONS



Brookdale
Ave / Ninth
Street

Ninth St /
Sydney St

McConnell
Ave /
Montreal Rd

McConnell
Ave /
Second St

Brookdale
Ave /
Thirteenth St

ANNUAL TRAFFIC SAFETY PLAN

To ensure safety on all our roadways for all motorists, cyclists and pedestrians with a goal of reducing the amount of injuries and collisions within our community. Monthly traffic initiatives are carried out by the Traffic Unit as well as Community Patrol Officers in an effort to educate the community and maintain safe roadways.

Off-Road
Vehicles

Vision
Obstruction

Seatbelts

Distracted
Driving

Sign
Violations

Bicycle
Safety

Aggressive
Driving

School Bus
Safety

Impaired

SPEEDING/ AGGRESSIVE DRIVING

- Aggressive driving including stunt driving and street racing has gained popularity across Ontario over the past few years.
- In 2021, to make a strong impact against stunt driving Ontario made amendments to increase administrative driver's license suspensions and vehicle impoundment durations to curb the growing stunt driving problem.
- The Traffic Unit and Community Patrol Unit conduct various enforcement strategies in order to intercept drivers who engage in this dangerous behavior



DISTRACTED DRIVING

- Driving a motor vehicle safely, requires the driver to be attentive to the road ahead.
- CPS has looked for creative ways to enforce drivers texting & driving



BICYCLE AND E-BIKE SAFETY

The Traffic Unit and Community Patrol Officers monitor the streets and bicycle paths to stop unsafe bicycle riders while educating and/or enforcing violations. E-Bike users are also monitored as part of these efforts.



OFF-ROAD VEHICLES

Off-road vehicles are not permitted to operate on any streets within the City of Cornwall. Operators caught driving an off-road vehicle on city streets may be charged for unlawfully operating an off-road vehicle on a highway, contrary to the Highway Traffic Act.



SCHOOL BUS VIOLATIONS

- The Traffic Unit and Community Patrol Officers provide an increased presence in school zones to monitor the reduced speed limits and take a strict enforcement approach.
- School buses are monitored as they pick up and drop off students throughout the City to ensure that motorists are complying with school bus “stopping requirements”.



CRIMINAL DRIVING OFFENCES

Criminal driving offences can include impaired operation of a motor vehicle by drugs/alcohol, as well as operation while prohibited, dangerous operation of a motor vehicle, etc.

59

Charged with impaired
by alcohol

25

Charged with impaired
by drug

QUESTIONS



CORNWALL POLICE SERVICE BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart
UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** Executive Services
DATE: February 23, 2022

Collection of Identifying Information in Certain Circumstances (CIICC) 2019 Audit Report

Objective:

The objective of this report is to provide the Police Services Board with a Summary Report with respect to the Collection of Identifying Information in Certain Circumstances (CIICC) Function for the 2019 Calendar Year.

Background:

In July of 2016, the Ministry of Community Safety and Correctional Services introduced new legislation that changed the process by which police officers proceed in the "Collection of Identifying Information in Certain Circumstances (CIICC)". This process was formerly known to our service as a "Street Check". This legislation was to be implemented by all Police Services by January 1, 2017.

The objective of the legislation was to ensure that the rights of the individual are protected, that Police Officers are using lawful authorities when attempting to identify individuals, and that no particular group or combination of groups are deliberately being targeted based on their sex, age, ethnicity or geographical location.

The legislation requires that the Police Chief provide the Police Services Board with an Annual Report under section 31 of Ontario Regulation 3/99 Adequacy and Effectiveness of Police Services. The report must identify if the Police Service complies with the CIICC legislation and if not, what corrective actions will be taken by the Police Chief to address the identified issues.

General Findings:

1. The procedures outlined in Directive FOB115 ensure that we are both compliant with the Collection of Identifying Information in Certain Circumstances (CIICC) Legislation and with the following CALEA Standard:

Standard	Description	Audit Results
1.2.3 Bullet A	The Agency must have a written directive governing procedures for assuring compliance with all applicable constitutional requirements, including: a) Interview (including Field Interviews)	CALEA Compliant

2. The service has identified the appropriate staff members to act as Verifiers:

- 1. Training Officer – Lead Regulated Interaction Verifier**

2. Officer in Charge of the Community Patrol Division

3. Station Duty officer

4. Sergeant in charge of team/shift

5. Sergeant in charge of General Investigations

6. Officer in charge of the Criminal Investigation Division

7. Sergeant in charge of the Intelligence Unit

8. Intelligence officer

9. Officer in Charge of the Crime Reduction/Community Partnerships

10. Officer in charge of Professional Standards Bureau

11. Inspectors

12. Records Bureau Supervisor

- 13. Quality Assurance Manager – Verifier and Auditor of the CIICC Process**

3. The current process allows a CIICC report to be submitted and verified by all required parties within the required 30-day period.
4. The Chief of Police has established the Age Groups and racialized groups that apply to our service area as per the Legislation.
5. The re-designed CIICC receipts meet the recommendations from Justice Tulloch's review with respect to the implementation of the CIICC Legislation and processes.

Specific Findings:

The following information is available for comparison purposes:

#	CIICC Metrics	2018	2019
1.	Number of CIICC Reports as per the Legislation	4	1
2.	Subject Advised of the right not to provide information	4	1
3.	Subject Provided with Receipt	3	1
4.	Subject was offered receipt but refused receipt	1	0
5.	Files added to restricted database for non-compliance	0	0
6.	Public Complaints of Chief's complaints received re CIICC	0	0
7.	Freedom of Information Requests received re CIICC	0	0

- All of the relevant reports were reviewed to determine if they met the threshold of the CIICC requirements or if the information was gathered by observation or under other lawful authorities.
- Submitted CIICC report involved Adult Male Subject between the ages of 20 to 29, one of the higher demographics for our population.
- Submitted CIICC report involved a Caucasian subject, the highest Ethnic Demographic for our service area.
- No (0) reports involved a visible minority.

An analysis of the reports was conducted based on Patrol Zones. The submitted CIICC was completed in Zone 1 which includes the Downtown Business Core (Zone 5) and features several businesses areas within the zone. That said, there are too few reports to extrapolate any specific patterns or trends based on the available data.

Based on the information provided from the reports, we can determine that our officers are compliant with the legislation and that no one section of our population is being deliberately targeted by the Officers on any basis.

Recommendations

The following recommendations are being made pursuant to the 2019 audit report:

1. I recommend that additional training be provided to all staff members involved in the CIICC process in order to ensure that they have a clear understanding of their roles and requirements under the legislation and to encourage more officer participation. This training will ensure that newly assigned or promoted officers are compliant with all facets of the legislation.

Supporting Documentation:

- [FOB115](#)
- [Police Services Act O. Reg. 58/16](#)
- [Stats Canada – Female Offenders in Canada](#)
- [Stats Canada – Crimes by Age](#)

Respectfully submitted,

A handwritten signature in cursive script that reads "Shawna Spowart".

Shawna Spowart
Chief of Police



CORNWALL POLICE SERVICE BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart
UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** Executive Services
DATE: February 23, 2022

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The objective of the legislation was to ensure that the rights of the individual are protected, that Police Officers are using lawful authorities when attempting to identify individuals, and that no particular group or combination of groups are deliberately being targeted based on their sex, age, ethnicity or geographical location.

The legislation requires that the Police Chief provide the Police Services Board with an Annual Report under section 31 of Ontario Regulation 3/99 Adequacy and Effectiveness of Police Services. The report must identify if the Police Service complies with the CIICC legislation and if not, what corrective actions will be taken by the Police Chief to address the identified issues.

General Findings:

1. The procedures outlined in Directive FOB115 ensure that we are both compliant with the Collection of Identifying Information in Certain Circumstances (CIICC) Legislation and with the following CALEA Standard:

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2. The service has identified the appropriate staff members to act as Verifiers:
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 5. Sergeant in charge of General Investigations
 6. Officer in charge of the Criminal Investigation Division
 7. Sergeant in charge of the Intelligence Unit
 8. Intelligence officer
 9. Officer in Charge of the Crime Reduction/Community Partnerships
 10. Officer in charge of Professional Standards Bureau
 11. Inspectors
 12. Records Bureau Supervisor
 13. **Quality Assurance Manager – Verifier and Auditor of the CIICC Process**
3. The current process allows a CIICC report to be submitted and verified by all required parties within the required 30-day period.
4. The Chief of Police has established the Age Groups and racialized groups that apply to our service area as per the Legislation.
5. The re-designed CIICC receipts meet the recommendations from Justice Tulloch’s review with respect to the implementation of the CIICC Legislation and processes.

Specific Findings:

The following information is available for comparison purposes:

#	CIICC Metrics	2019	2020
1.	Number of CIICC Reports as per the Legislation	1	0
2.	Subject Advised of the right not to provide information	1	0
3.	Subject Provided with Receipt	1	0
4.	Subject was offered receipt but refused receipt	0	0
5.	Files added to restricted database for non-compliance	0	0
6.	Public Complaints of Chief's complaints received re CIICC	0	0
7.	Freedom of Information Requests received re CIICC	0	0

- All of the relevant reports were reviewed to determine if they met the threshold of the CIICC requirements or if the information was gathered by observation or under other lawful authorities.
- There were Zero (0) reports that met the threshold of the CIICC Legislation.

Based on the information provided from the reports, we can determine that our officers are compliant with the legislation and that no one section of our population is being deliberately targeted by the Officers on any basis.

Recommendations

The following recommendations are being made pursuant to the 2020 audit report:

1. I recommend that refresher training be provided to all staff members involved in the CIICC process in order to ensure that they have a clear understanding of their roles and requirements under the legislation and to encourage more officer participation. This training will ensure that newly assigned or promoted officers are compliant with all facets of the legislation.

Supporting Documentation:

- [FOB115](#)
- [Police Services Act O. Reg. 58/16](#)
- [Stats Canada – Female Offenders in Canada](#)
- [Stats Canada – Crimes by Age](#)

Respectfully submitted,

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Shawna Spowart
Chief of Police



CORNWALL POLICE SERVICE BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart
UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** Executive Services
DATE: February 23, 2022

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Background:

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The objective of the legislation was to ensure that the rights of the individual are protected, that Police Officers are using lawful authorities when attempting to identify individuals, and that no particular group or combination of groups are deliberately being targeted based on their sex, age, ethnicity or geographical location.

The legislation requires that the Police Chief provide the Police Services Board with an Annual Report under section 31 of Ontario Regulation 3/99 Adequacy and Effectiveness of Police Services. The report must identify if the Police Service complies with the CIICC legislation and if not, what corrective actions will be taken by the Police Chief to address the identified issues.

General Findings:

1. The procedures outlined in Directive FOB115 ensure that we are both compliant with the Collection of Identifying Information in Certain Circumstances (CIICC) Legislation and with the following CALEA Standard:

Standard	Description	Audit Results
1.2.3 Bullet A	The Agency must have a written directive governing procedures for assuring compliance with all applicable constitutional requirements, including: a) Interview (including Field Interviews)	CALEA Compliant

2. The service has identified the appropriate staff members to act as Verifiers:

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9. Officer in Charge of the Crime Reduction/Community Partnerships
10. Officer in charge of Professional Standards Bureau
11. Inspectors
12. Records Bureau Supervisor

- 13. Quality Assurance Manager – Verifier and Auditor of the CIICC Process**

3. The current process allows a CIICC report to be submitted and verified by all required parties within the required 30-day period.
4. The Chief of Police has established the Age Groups and racialized groups that apply to our service area as per the Legislation.
5. The re-designed CIICC receipts meet the recommendations from Justice Tulloch's review with respect to the implementation of the CIICC Legislation and processes.

Specific Findings:

The following information is available for comparison purposes:

#	CIICC Metrics	2020	2021
1.	Number of CIICC Reports as per the Legislation	0	0
2.	Subject Advised of the right not to provide information	0	0
3.	Subject Provided with Receipt	0	0
4.	Subject was offered receipt but refused receipt	0	0
5.	Files added to restricted database for non-compliance	0	1
6.	Public Complaints of Chief's complaints received re CIICC	0	0
7.	Freedom of Information Requests received re CIICC	0	0

- All of the relevant reports were reviewed to determine if they met the threshold of the CIICC requirements or if the information was gathered by observation or under other lawful authorities.
- The audit revealed that in one instance, the Officer failed to apply the regulation as required. The Officer involved, a newly graduated officer, was counseled accordingly and provided additional training with respect to the legislation and its application. The incident was placed in a restricted database as required. No additional recommendations are being made subject to this incident.

Based on the information provided from the reports, we can determine that no one section of our population is being deliberately targeted by the Officers on any basis.

Recommendations

The following recommendations are being made pursuant to the 2021 audit report:

1. I recommend that the Service continue to provide all relevant staff members with annual refresher training on the CIICC Process.
2. I recommend that the Service continue to provide all relevant staff members with full training on the CIICC process on a triennial basis as per the legislative requirements.

Supporting Documentation:

- [FOB115](#)
- [Police Services Act O. Reg. 58/16](#)
- [Stats Canada – Female Offenders in Canada](#)
- [Stats Canada – Crimes by Age](#)

Respectfully submitted,

A handwritten signature in cursive script that reads "Shawna Spowart".

Shawna Spowart
Chief of Police



CORNWALL POLICE SERVICE
INTERNAL CORRESPONDENCE



TO: Chief Spowart

FROM: A/S/Sgt R. McIntosh

UNIT/BUREAU: Executive bureau

UNIT/BUREAU: Criminal Investigations

DATE: 22 February, 2022

RE: Annual Report under the Missing Persons Act, 2018

Section 5 of the *Missing Persons Act, 2018* provides the legislative authority that an officer may make an urgent demand to a person to produce copies of records if the officer is satisfied that there are reasonable grounds to believe that the records will assist in locating the missing person. The officer must also believe that the time taken to obtain a judicial order for said records could put the missing person at harm or that the records could be destroyed.

Section 8 of the *Missing Persons Act, 2018*, and *O.Reg 182/19* requires the Chief of Police to report annually on the use of urgent demands by members of the police service. Please find attached the required annual report outlining our use of urgent demands for Information related to missing person investigations by Cornwall Police Service (CPS) officers in 2021.

In summary, there were ninety-seven (97) distinct missing person investigations in 2021. CPS officers utilized urgent demands as an investigative tool to assist in locating missing persons on fourteen (14) occasions. Of these demands, seven (7) involved the use of telecommunication records commonly known as "Pings" to ascertain the general location of a missing person, using a triangulation of the person's cell phone in relation to cell phone towers. In six (6) of the investigations, police reached out to the public via social media broadcasting a picture and description of the missing person in an attempt to gain assistance from the public in locating them. In one (1) occurrence, a demand pertaining to records of financial information (e.g. banking records and records of debit card and credit card use) was made to ascertain any locations the missing person may have been.

Statistics pertaining to missing person investigations are taken from CPS Records Management System as well as on-going statistics which are maintained by the CPS Missing Person Coordinator.

For further detail, please see the attached information which is supplied on the prescribed Ministry Form 7 – "Annual Report Template".

Respectfully submitted,

Robin McIntosh

Acting Staff Sergeant #125

Criminal Investigations Division



CORNWALL POLICE SERVICE BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart

UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** CPS Executive Services

DATE: February 23, 2022

OBJECTIVE

The objective of this report is to ensure compliance with the Missing Person Act, 2018 as it relates to reporting on the use of urgent demands made by police during missing persons investigations.

DISCUSSION

The Missing Person Act, 2018, came into force on July 1, 2019. Section 8 of the Missing Person Act 2018, and O. Reg. 182/19 requires that the Chief of Police report annually on the use of urgent demands made by the police during missing persons investigations.

This report is being submitted in compliance with the Act. Outcomes of specific investigations do not form part of this report. Those outcomes are made available to the Board and/or public as appropriate on a case-by-case basis throughout the year.

Please refer to report found in Appendix A.

FUNDING REQUIREMENTS

N/A

COMMUNICATION ISSUES

N/A

RECOMMENDATIONS

It is recommended that the Board received this report.

Sincerely,

A handwritten signature in cursive script that reads "Shawna Spowart".

Chief Shawna Spowart



CORNWALL POLICE SERVICE
BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart
UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** Executive Services
DATE: February 24, 2022

OBJECTIVE:

To report all 2021 secondary activity application for Cornwall Police Service (CPS) members to the Cornwall Police Services Board (Board).

DISCUSSION:

Under section 31(1)(g) of the Police Services Act (PSA) the Board shall receive regular reports from the Chief of Police on disclosures and discussions made under section 49 of the PSA, which deals with secondary activities.

CPS provides guidelines regarding off-duty secondary activities for all members including temporary, contract and term employees. This is to ensure that outside activities do not interfere with the member's duties or detract from public trust and community confidence in the Service. Approval may be granted under these guidelines, provided the secondary activities does not contravene the restrictions set out in section 49(1) of the PSA.

Section 49(1) states:

- 49(1) A member of a police force shall not engage in any activity,
- (a) that interferes with, or influences adversely, the performance of his or her duties as a member of the police service, or is likely to do so;
 - (b) that places the member in a position of conflict of interest, or likely to do so;
 - (c) that would otherwise constitute full-time employment for another person; or
 - (d) in which he or she has an advantage derived from employment as a member of a police service.

The Chief of Police exercises their discretion, on a case-by-case basis, to determine whether an application is likely to violate Section 49(1) of the PSA. During 2021 there were nine (9) applications for secondary activity. Of these, nine (9) were approved and zero (0) were denied.

The following chart details the type of activities, the number of applications received from uniform and civilian members, and the status of the applications for the period of January 1 to December 31, 2021.

2021 ANNUAL REPORT ON NEW APPLICATIONS FOR SECONDARY ACTIVITY		
Type of Activity	Number of Uniform Applications	Number of Civilian Applications
Consultant	1	1
Customer Service	0	2
Teaching	5	0

RECOMMENDATIONS:

The PSA requires regular reporting to the Board on secondary activities of member of CPS. This report informs the Board of all secondary activities for CPS members, therefore this report fulfills the Chief of Police's reporting requirements from the period of January 1 to December 31, 2021. I recommend that the Board receive this report.

Respectfully submitted,



Shawna Spowart
Chief of Police



CORNWALL POLICE SERVICE
BOARD REPORT



TO: Board Members **FROM:** Chief Shawna Spowart
UNIT/BUREAU: Cornwall Police Services Board **UNIT/BUREAU:** Executive Services
DATE: February 24, 2022

OBJECTIVE:

To report to the Cornwall Police Services Board that an employee has been hired as a Special Constable, pursuant to Section 53 of the Police Services Act.

DISCUSSION:

The appointment ensures that this employee can carry out their assigned duty as a Special Constable. An application is made to the Ministry of the Solicitor General to have them appointed as a Special Constable pursuant to Section 53 of the Police Services Act. The Cornwall Police Services Board appoints the employee as a Special Constable upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Cornwall Police Service (CPS). Upon the termination of employment, CPS will advise the Ministry to terminate the appointment.

Approval has been obtained from the Ministry of Solicitor General for the appointment of **Gillian MacLean** as a Special Constable to perform duties related to court and prisoner security (See Appendix) .

RECOMMENDATIONS:

The recommendation is that the Cornwall Police Services Board approves the appointment of the CPS employee **Gillian MacLean** as a Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

Respectfully submitted,

Shawna Spowart
Chief of Police

Approval of Appointment as Special Constable

Pursuant to the provisions of Section 53 of the Police Services Act, the appointment of Gillian MACLEAN as a special constable for the purpose of: searching, guarding and controlling of prisoners; providing security at premises or places occupied or utilized as courts or police facilities; service of legal documents and execution of warrants and other court orders; transportation of prisoners.

is hereby approved in the Province of Ontario OR the Municipality of Specifics of Area

Sponsoring Police Service: Cornwall Community Police Service; Name of Employer: Cornwall Police Service

and the appointee has, for the purpose of this appointment:

- the status of peace officer; and police officer powers as contained in the following legislation:

- Highway Traffic Act, Liquor Licence and Control Act, Mental Health Act, Motorized Snow Vehicles Act, Trespass to Property Act, Youth Criminal Justice Act, Other (please specify):

Table with 2 columns: Sections, Yes/No radio buttons.

subject to the following restrictions/conditions:

- This appointment does not permit the carriage of a firearm. This appointment does not permit the carriage of a prohibited weapon - (e.g. Oleoresin Capsicum Spray)

This appointment is valid until the earliest of:

- 1) 16-Jan-27 or 2) the date at which the appointee ceases to perform the duties outlined above; or 3) the appointee is no longer in the employ of the Cornwall Police Service

Approval has been granted by the Director of External Relations Branch exercising the powers of the Solicitor General pursuant to delegated authority

on January 17, 2022. Derek Armstrong, Manager Training Strategy and Development Unit, External Relations Branch Public Safety Division, Ministry of the Solicitor General

Appointment details form: Appointed on January 28, 2022 at Cornwall, ON. Commissioner, O.P.P. OR Chair (or designee), Police Services Board (Signature) Elaine MacDonald, Name (Please Print) Elaine MacDonald, Date of Signature February 9, 2022

A P P E N D I X
APPLICATION FOR APPOINTMENT
AS A SPECIAL CONSTABLE

B. JOB SPECIFICATIONS

Court Officer
Court Security
Prisoner Escorts
Serving Summonses and Subpoenas
Execution of Warrants of Committal and other court related duties

The taking from a person for the purpose of forensic DNA analysis, any number of samples of one or more bodily substances, if authorized by a warrant under Section 487.05, or an order under section 487.051 or 487.052 or an authorization under section 487.055 of the *Criminal Code of Canada*.

PROCEDURES FOR THE COLLECTION OF BODILY SUBSTANCES

Pursuant to Section 487.07(1) of the *Criminal Code of Canada*, the following procedures will be followed:

487.07

(1) Before taking samples of bodily substances from a person, or causing samples to be taken from a person under the direction of the peace officer, in execution of a warrant under Section 487.05, or an order under section 487.051 or 487.052 or under an authorization under section 487.055, a peace officer shall inform the person from whom the samples are to be taken of:

- (a) the contents of the warrant, order or authorization;
 - (b) the nature of the investigative procedures by means of which the samples are to be taken;
 - (c) the purpose of taking the samples;
 - (d) the authority of the peace officer and any other person under the direction of the peace officer to use as much force as is necessary for the purpose of taking the samples;
 - (e) in the case of samples of bodily substances taken in execution of a warrant,
 - (i) the possibility that the results of forensic DNA analysis may be used in evidence, and
 - (ii) if the sample is taken from a young person, the rights of the young person under subsection (4).
- (2) A person from whom samples of bodily substances are taken may
- (a) be detained for that purpose for a period that is reasonable in the circumstances; and
 - (b) be required to accompany a peace officer for that purpose
- (3) A peace officer who takes samples of bodily substances from a person, or a person who takes such samples from the person under the direction of a peace officer
- (a) shall ensure that the person's privacy is respected in a manner that is reasonable in the circumstances; and
 - (b) shall take the person's preference into account as to the bodily substance to be taken before taking a bodily substance from the person.