



## **Cornwall Police Service Board Minutes**

Meeting #: 2025-03  
Date: Thursday, March 6, 2025, 9:30 AM  
Location: City Hall, Council Chambers, 360 Pitt Street, Cornwall, ON K6J 4P6

Attendance Committee Members: Justin Towndale, Mayor, Amanda Brisson, Chair, Patrick Dussault, Vice-Chair

Attendance Administration: Shawna Spowart, Chief, Chad Maxwell, Acting Deputy Chief, Carmen Cousineau, Secretary, Jenelle Malyon, Deputy Clerk

**Chair:** Amanda Brisson

**Prepared By:** Carmen Cousineau

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### **1. Indigenous Acknowledgement**

Chair Brisson acknowledged that we were gathered on the traditional territory of the Haudenosaunee peoples, the Mohawks of Akwesasne, the original keepers of this land. As settlers, we are grateful for the opportunity to meet here, and we thank all the generations of people who have taken care of this land for thousands of years.

### **2. Oath of Office for new Board Member - Mr. Marc Lafleur**

Oath of Office for New Community Representative Board Member Mr. Marc Lafleur has been postponed until the April 3, 2025, meeting.

### **3. Roll Call**

### **4. Additions, Deletions or Amendments**

There were no Additions, Deletions or Amendments.

### **5. Adoption of Agenda**

Moved By: Patrick Dussault, Vice-Chair  
Seconded By: Justin Towndale, Mayor

Motion to adopt the Agenda for the Cornwall Police Service Board of March 6, 2025, as presented / amended.

Motion Carried

**6. Conflict of Interest – None declared**

**7. Adoption of Minutes**

Moved By: Patrick Dussault, Vice-Chair

Seconded By: Justin Towndale, Mayor

Motion to adopt the Minutes of the Cornwall Police Service Board of:

- Public Meeting of January 9, 2025
- Special Public Meeting of January 27, 2025

Motion Carried

**8. Presentations and Delegations**

**1. CERT - S/Sgt G. Knezevic**

S/Sgt. G. Knezevic conducted the CERT (Cornwall Emergency Response Team) Presentation.

Moved By: Justin Towndale, Mayor

Seconded By: Patrick Dussault, Vice-Chair

That the Cornwall Police Service Board receive this Presentation.

Motion Carried

**2. Incident Command - S/Sgt G. Knezevic**

S/Sgt. G. Knezevic conducted the Incident Command Presentation.

Moved By: Justin Towndale, Mayor

Seconded By: Patrick Dussault, Vice-Chair

That the Cornwall Police Service Board receive this Presentation.

Motion Carried

**9. Action Reports**

**1. Deputy Chief Recruitment - Chair Brisson (Verbal)**

Deputy Chief Vincent Foy retired effective March 1, 2025. Mr. Chad Maxwell has been appointed as Acting Deputy Chief. Chair Brisson, on behalf of the Board, welcomed A/Deputy Chief Maxell and provided an overview of his background since joining Cornwall Police Service in 2004. A Board Committee will be established in the coming months to begin recruitment of a permanent Deputy Chief.

**2. Strategic Planning Update - Chief Spowart & Vice-Chair Dussault**

Moved By: Patrick Dussault, Vice-Chair  
Seconded By: Justin Towndale, Mayor

That the Cornwall Police Service Board receive this Report.

Motion Carried

**3. 2024 4th Quarter Professional Standards Report– Chief Spowart**

Moved By: Patrick Dussault, Vice-Chair  
Seconded By: Justin Towndale, Mayor

That the Cornwall Police Service Board receive this Report.

Motion Carried

**4. Financial Statements – Chief Spowart (Verbal)**

Chief Spowart continues to work with Cornwall Finance Department to finalize financial statements.

**5. NG911 Grant – Chief Spowart**

Moved By: Patrick Dussault, Vice-Chair  
Seconded By: Justin Towndale, Mayor

That the Cornwall Police Service Board receive this Report.

Motion Carried

**6. Taxi By-law Transfer Update - Chief Spowart & Mayor Towndale (Verbal)**

Mayor Towndale explained that the City of Cornwall is still working towards assuming responsibility for the local regulatory framework that governs taxis and similar ground transportation services.

**7. 2024 Annual Community Support Fund Report - Secretary Cousineau**

Moved By: Justin Towndale, Mayor

Seconded By: Patrick Dussault, Vice-Chair

That the Cornwall Police Service Board receive this report.

Motion Carried

**8. Race Against Drugs Funding Request – Secretary Cousineau**

Moved By: Patrick Dussault, Vice-Chair

Seconded By: Justin Towndale, Mayor

That the Cornwall Police Service Board approves the \$500 request for Race Against Drugs.

Motion Carried

**9. OAPSB Spring Conference & Zone 2 Membership Renewal - Secretary Cousineau**

Members interested in attending the OAPSB Spring Conference are to notify Secretary Cousineau.

Moved By: Patrick Dussault, Vice-Chair

Seconded By: Justin Towndale, Mayor

That the 2025 Annual Membership Fee of \$100 for Zone 2 of the Ontario Association of Police Service Boards be approved.

Motion Carried

**10. In Camera Session**

Moved By: Justin Towndale, Mayor

Seconded By: Patrick Dussault, Vice-Chair



**Motion** to move into a Closed Meeting to address matters pertaining to *Community Safety and Policing Act, 2019 - Section 44*

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

1. b) personal matters about an identifiable individual, including members of the police service or any other employees of the board

(6) A meeting of a police service board if the meeting is held for the purpose of educating or training the members of the board or of the committee.

Motion Carried

## **11. Adjournment and Next Meeting**

The next Meeting of the Cornwall Police Service Board will be held on **April 3, 2025.**

Moved By: Justin Towndale, Mayor

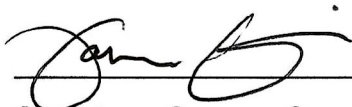
Seconded By: Patrick Dussault, Vice-Chair

Motion to Adjourn the meeting at 10:25 a.m.

Motion Carried



Chair: Amanda Brisson



Secretary: Carmen Cousineau

